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crono net

Thank you for expressing an interest in hosting foreign students through crono net.

We are enclosing an application form and a list of host family guidelines. The guideline sheet is intended to give you an accurate idea of our expectations of each host family. We hope it will help clarify Homestay policies and give you a better understanding of the responsibilities of a host family. We ask each host parent [husband and wife if applicable] **to read through the guidelines carefully and sign and return them along with the application form.**

With regard to your present homeowners insurance; please be aware that many insurance companies do not accept non-related people living in your home as boarders, or sharing. It is in your best interest to contact your present carrier to determine whether a student in your home may cause a material change to your present policy. Should you have any difficulty crono net may be able to assist you in this matter.

Once we receive your **completed application form and the signed guideline sheet** we will arrange for an **in-home interview** where these guidelines can be discussed more fully. When the interview has taken place, and you have been approved as a host family, we will be able to proceed with the placement process.

If you require further clarification regarding any matter in this package, please call our office at 604-689-8743 between the hours of 10:00 AM and 6:00 PM, Monday to Friday, we will be happy to provide further information.

Again, thank you for your interest in crono net, and our compliments to you in considering hosting foreign students.

Yours truly,

crono net

HOST FAMILY GUIDELINES FOR HOSTING INTERNATIONAL STUDENTS AND TRAVELERS

Responsibilities of Host Families

Ensure **only English** is spoken in the home.

Provide a **private room**, proper bed, dresser, closet etc. for student during their long or short-term stay.

Ensure there is a window in the room and that in the case of fire the student can exit from the room.

Provide the student with a key to the house.

Interact with the student on a daily basis and include the student in family activities.

Provide a **minimum of three meals a day** (If it is possible, please provide snacks of fresh fruit, muffins, or cheese and crackers, cookies and milk, etc., as your family would eat, seven days a week.)

An evening meal must be prepared and left if the family is not home, or the student comes home later than usual.

Ensure that the student does not have to cook the evening meal for him/herself on a regular basis.

Maintain a homeowner's insurance policy throughout the homestay period covering liability claims in respect of the student, and property claims in respect of the student's belongings.

Ensure that the student is not required to baby-sit or do weekly cleaning of the home. Tidying up, cleaning their room, changing their bed linen, helping with dinner and dishes, doing their own laundry will enhance the feeling of family.

To treat the students with respect, tolerance, and not in an aggressive or abusive manner.

Inform crononet of all other students or guests in the home, including those who move in after the student arrives.

Ensure the students will not be asked for damage deposit or telephone deposit.

Maintain the homestay fee paid to you through crononet; refrain from discussing homestay fees directly with the student.

Contact the homestay office if problems arise and work toward resolving the issues; crononet values you as a Host Family, we also want to see International Students safe and happy. We are here to assist you in any way we can.

If a student would like to leave your home before original departing date, we will give you at least four weeks notice.

If crononet find out, there is another Japanese student after our student arrives at your home, we will move our student out immediately.

All families are expected to provide a kind, welcoming, safe, secure environment for those being hosted. If any problems arise in the home, including verbal abuse, the student will be moved to another host family. Should physical advances be made toward a student, the student will be removed from the host family and, if warranted, legal action will be taken. If a situation proves unsatisfactory between the student and host family, or if problems cannot be resolved between the student and host family, crono net reserves the right to move the student to another host family's home. crono net reserves the right to terminate the host family's participation in hosting foreign students through crono net. If a student is moved from a home, the family will be required to return a portion of their homestay fee, if due or may not receive final fee payments.

crono net will endeavor to find the most appropriate placement for both the student and host family, but cannot guarantee that all requirements by both parties will be met. Should problem arise, crono net will be available seven days a week, for assistance, to help the student and host family resolve the issue.

Please cut above and return the lower portion to Crono Net

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We have read the Responsibilities of the Host Family on the preceding pages and agree with them. We are aware that the student is informed of these responsibilities and expects us to honour these while hosting through crono net.

We agree to inform crono net of any know medical or health risk of the family, to the student, while living in our home. crono net agrees to inform us any medical or health risks known to crono net regarding any student that is placed in our home.

In consideration for crono net accepting us as participants of the host family program, we agree to assume all liability for loss or damage to our home and our property as may be caused by the student(s) assigned to our home, and hereby release crono net and its agents and or employees from all liability arising from our participation in hosting foreign travelers or students through crono net, including without limitation, liability for property damage or loss, and liability of the debts, conduct or actions of the student(s) assigned to our home. We understand the student will assume full responsibility for his/her personal debts, conduct and actions while in our home through crono net.

We have read the above stated guidelines for crono net and agree to abide by them as a condition of our participation with crono net while hosting foreign students or foreign travelers.

Applicant's Signature

Date

Spouse's Signature

Date